**Peyton Forest Elementary**

**Date: 12/1/2021**

**Time: 3:30pm**

**Location: Zoom Meeting ID: 865 8274 4499 Passcode: 1234**

1. **Call to order:** Meeting called at 3:39pm
2. **Roll Call**

|  |  |  |
| --- | --- | --- |
| **Role** | **Name** *(or Vacant)* | **Present or Absent** |
| **Principal** | **Cynthia Gunner** | **Present** |
| **Parent/Guardian** | **James Drue** | **Absent** |
| **Parent/Guardian** | **Veronica Woods Singh** | **Present** |
| **Parent/Guardian** | **Vacant** |  |
| **Instructional Staff** | **Donovan Davis** | **Present** |
| **Instructional Staff** | **Derrick Aikens** | **Present** |
| **Instructional Staff** | **Ivette Redfield** | **Present** |
| **Community Member** | **Tamara Hunter** | **Present** |
| **Community Member** | **Karen Douyon** | **Present** |
| **Swing Seat** | **Lynair Alston** | **Present** |
| **GO Team District Rep.** | **Diane Jacobi** | **Present** |

**Quorum Established:** YES [voting members = 7, voting members present=6]

***Reminder of meeting norms:***

* **Norms will remain consistent with those set-in place from last term**
  + **Sign-in to all meetings on time**
  + **Respect different perspectives from those on the Team and those making public comment.**
  + **Remain actively engaged in and out of our meetings.**

1. **Action Items** 
   1. **Approval of Agenda:** Motion made by: Ivette Redfield; Seconded by: Derrick Aikens
      1. There are NO additions/changes to the distributed agenda

Members Approving: 6

Members Opposing: 0

Members Abstaining: 0

**Motion** [Passes}

* 1. **1. Fill Vacant Positions**

|  |  |
| --- | --- |
| **Vacant Position:** | **[Parent Seat 1]** |
| **Nominee’s Name:** | Veronica Woods Singh |
| GO Team Members  **In favor** | 6 |
| GO Team Members **Opposed** | 0 |
| GO Team Members **Abstaining** | 0 |

**2. Fill Vacant Positions**

|  |  |
| --- | --- |
| **Vacant Position:** | **[Parent Seat 2]** |
| **Nominee’s Name:** | No Candidate |
| GO Team Members  **In favor** |  |
| GO Team Members **Opposed** |  |

* 1. **Approval of Strategic Plan: (Currently Reviewing the School Improvement Plan)**

Motion made by: {Derrick Aikens]; Seconded by: [Ivette Redfield]

Members Approving: 7

Members Opposing: 0

Members Abstaining: 0

**Motion** [Passes]

1. **Discussion Items** 
   1. **Discussion Item 1**: Data Review
      1. Students are in the process of taking the Winter MAP standardized assessment. 59% of students were below performance 33% scored in the middle category and 7% scored Proficient. More than half of our students were below, but reminder to not be overly concerned because kids were at home for 1 ½ years. At the beginning of the year, elementary schools were in a ‘State of Emergency,” 2nd graders had ½ year of Kindergarten and 3rd graders are equivalent to first graders.
      2. The intervention period small groups are working to close those gaps and at the next GO Team Meeting we will have the results of the Winter MAP Assessments and will be able to show a comparison.
   2. **Discussion Item 2** Current Attendance Review
      1. Peyton Forest is proud to present that our average daily attendance is 92% which is higher than the district average of 90%. PF has a team of staff, including the Social Worker, Counselor, Parent Liaison and others that are working daily to make sure out kids come to school. 1st grade is our current focus and we are addressing what parents need to get their children to school every day.
   3. **Discussion Item 3** Behavior Data
      1. Peyton Forest has no suspensions for students. Focusing on the why of behaviors and replacement behaviors has been effective in addressing student needs.
2. **Information Items** 
   1. **Principal’s Report** [Add brief summary of the report and any resulting discussion]
      1. **COVID Protocols:** Peyton Forest has been very fortunate. No staff have tested positive for COVID as a result of Bi-Weekly Surveillance Monitoring. We have only had one student before Thanksgiving, who was identified quickly due to testing and Contract Tracing was conducted to keep all our students safe. We continue to use wipes and clean daily. Wearing masks has not been an issue at our school.
      2. **Staffing Announcements:** The four open Paraprofessional positions have all been filled. There are no other current staff vacancies.
      3. **Fundraising:** Popcorn sales raised $2000 for the school after the Real Good Company was paid out. It was a great fundraiser for the first time trying at our school.
      4. **School Improvement:** We did not get the concrete requested, but the school had concrete rocks installed with padding laid on top and it feels and looks good. Currently in the process of pricing outdoor furniture. By spring, as an incentive, students will be able to sit/eat outside.
      5. **Future Projects:** We will continue to evaluate what other schools offer students to verify our students have equal access.
3. **Adjournment**

Motion made by: [Donovan Davis]; Seconded by: [Ivette Redfield]

Members Approving: 7

Members Opposing: 0

Members Abstaining: 0

**Motion** [Passes]

**ADJOURNED AT** [3:58pm]

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**Minutes Taken By:** [Ivette Redfield]

**Position:** [Secretary]

**Date Approved:** [Insert Date When Approved]